

## **Appendix 6 - Schedule – Retained Functions/Matters**

The functions which will be retained by the Council are shown below. These are matters which the Council is not seeking to delegate to Six Town Housing.

<b>Function</b>
<b>Allocations functions</b>
Decisions as to classes of persons qualifying for allocations
Adopting or altering the allocation scheme
Information about the allocation scheme (Section 168 Housing Act 1996)
<b>Homelessness functions</b>
Duty to provide advisory services (Section 179 Housing Act 1996)
Assistance for voluntary organisations (Section 180 Housing Act 1996)
Co-operation between relevant housing authorities and bodies (Section 213 Housing Act 1996)
Duty to carry out a homelessness review, formulate a homelessness strategy and publish (Homelessness Act 2002)
Duty to publish a homelessness strategy every five years (Homelessness Act 2002)
Duty to modify and review the Homelessness strategy within statutory timeframe (Homelessness Act 2002)
Affordable Housing (Section 106 Planning Pre-Planning, Policy implementation, post planning
Ensure local authorities understand the housing needs of their communities and have regard to any special needs or carry out reviews of accommodation needs
To provide terms and conditions of the statutory Right

## **Additions**

To be consulted on the development and management of the Risk Register for the Services delegated

To be consulted on and where appropriate to approve any significant changes to the provision of the Services or policies and procedures, to ensure compliance with the Equality Act 2010 duties and any statutory or implied duty to consult with affected groups

Compliance with the Council's Constitution on financial and relevant governance matters to ensure proper administration of the Council's financial affairs under Section 151 of the Local Government Act 1972. All contracts entered into must comply with the Contract Procedure Rules set out in the Council's Constitution and all terms and conditions will be drafted in accordance with the Council's Social Value Policy

Information and assistance shall be provided as to:

Enable timely and accurate completion of the Council's budget, monitoring and final accounts processes as set out in the Management Agreement

To enable accurate accounting and monitoring of taxation

To ensure compliance with the statutory duty to provide value for money

To enable the Council, Cabinet and Audit Committee to have assurance over the proper administration of the financial affairs of the Council in relation to the funding of the Services and to fulfil statutory responsibilities

Six Town Housing shall provide information and support to ensure the Council can carry out effective and timely collection of any charges

The Six Town Housing Board shall attend and provide information to support the Council's Scrutiny Committees where relevant to the Services and provide briefings for the Cabinet Member/s with relevant portfolios

Six Town Housing will provide such information and assistance as may be required for the Council to respond to any corporate complaints, proceedings, requests for disclosure by third parties such as the Police, FOI Act requests and any other statutory duties.